

Democratic Call to Caucus
Fredericksburg Democratic Committee

Whereas, it is the duty of the Fredericksburg Democratic Committee to issue the Call to Caucus for the purpose of electing 6 delegates and 3 alternates to the 1st Congressional District Democratic Convention.

Now therefore be it resolved that the Fredericksburg Democratic Committee hereby issues the Call to Caucus to convene an assembled caucus at 12:00 noon, Saturday, April 8, 2006 at the District Court, Fredericksburg, Virginia for the sole purpose of electing 6 delegates and 3 alternates to the 1st Congressional District Convention, and that the following provisions shall govern the convention, to wit:

1. Prefiling: Those wishing their names to be placed on the ballot at the Caucus shall prefile their candidacy by 5:00 p.m. Tuesday, April 4, 2006, with the Fredericksburg Democratic Committee Chair or his/her designee.

Forms may be downloaded from the committee's website,
http://fredericksburgdem.org/organization/fxbg/2006/cd1_caucus_20060408/prefiling.pdf, or obtained in person from Tres Seaver, Chair, Fredericksburg Democratic Committee, 20 Pawnee Drive, Fredericksburg, VA, 22401.

Forms may be delivered in person to the same address, or via mail to the committee's mailing address: P.O. Box 1261, Fredericksburg, VA 22402-1261. If mailed, the forms must be received, and not merely postmarked, by the deadline.

2. Voluntary Administrative Fee: There shall be a voluntary administrative fee of twenty dollars (\$20.00) for each person filing for delegate, payable to the Fredericksburg Democratic Committee. Payment of this fee is completely voluntary. No statement is required in order to waive payment.
3. Notice Requirements: The Fredericksburg Democratic Committee shall cause to be published the time, date, and location of the Caucus at least 7 days prior to the Caucus, but not more than 2 weeks before the Caucus. All notices shall be published in a paid political advertisement in a newspaper of general circulation.

Notice of the prefilling deadline for delegate and alternate positions shall be published in a newspaper of general circulation in the locality of at least 7 days before the prefilling deadline but not more than 2 weeks before the deadline.

4. Conduct of the Caucus: The doors to the Caucus will be opened at 11:30 a.m. Check-in will occur between 11:30 a.m. and 12:00 noon. The doors to the caucus will be closed at 12:00 noon and no further persons will be permitted to enter. Those in line at noon will be permitted to complete the check-in process and will be permitted to participate.

The Chair of the Fredericksburg committee or his/her designee, shall be the Temporary Chair of the Caucus and shall appoint a Temporary Secretary and such other Temporary Officers of the Caucus as is deemed appropriate. Until the adoption of the Rules, the order of the Caucus shall be determined by the Chair of the Caucus, subject to the approval of the Caucus participants, Robert's Rules of Order, and the *Virginia Democratic Party Plan*.

5. Affirmative Action: It shall be the duty of the local Democratic chair and the members of the local Democratic Committee to take all feasible steps to encourage broad participation in the delegate selection process. Discrimination on the basis of race, sex, age, color, national origin, religion, ethnic identity, economic status, disability, or sexual orientation in the delegate selection process is prohibited. The Fredericksburg Democratic Committee shall make every effort to ensure that the Fredericksburg delegation is half-male and half-female.

6. Call Distribution: It shall be the duty of the Fredericksburg Democratic Committee Chair to distribute a copy of the Call to Caucus.

It shall further be the duty of the Fredericksburg Democratic Committee Chair to cause this Call to Caucus to be publicized through the news media of Fredericksburg as is feasible.

Adopted: _____(DATE)

Signed: _____(SIGNATURE OF CHAIR)

Authorized by the Democratic Party of Virginia
Paid for by the Fredericksburg Democratic Committee